

MANHATTAN MOTORCARS

MANHATTAN MOTOR CARS AGM EVENT

LOCATION MANHATTAN MOTORCARS 711 11TH AVE NEW YORK, NY 10019

LOCATION CONTACT TBD

PRIVCAP **SCOUT 01 NOTES**

SET DESIGN NOTES:

- 1. EVENT NEEDS TO SEAT B/W 60-70 PEOPLE OF THE 'SILVER HAIRED' CROWD (SIGHT/HEARING **IMPAIRED**)
- 2. CEILING HEIGHT: 22FT 9IN
- 3. PRESENTATION AREA/PODIUM LOCATED @ INT GLASS WALL CORNER
- 4. CLASSROOM STYLE PRESENTATION W/ TABLES & CHAIRS
- 5. PIPE AND DRAPE BEHIND PRESENTER W/ **UPLIGHTING & BRANDING MATERIALS**
- 6. CAR PARKED AGAINST BACK WALL
- 7. MOVE SITTING AREA IN FRONT OF SNACK/DRINK BAR
- 8. AUDIO DESK PLACEMENT: CORNER OF EXT WINDOWS AND BACK WALL: PIPE & DRAPE TO **HIDE TABLE & OPERATOR**
- 9. TBD TABLE COVERS/DECOR/STYLE
- 10. PRESENTATION SCREEN SAME SIZE/COVER **EXISTING GREY TV CONSOL**

LIGHTING NOTES:

- 1. PIPE AND DRAPE BEHIND PRESENTER W/ **UPLIGHTING & BRANDING MATERIALS**
- 2. SPOTLIGHT ON SPEAKER
- 3. MAIN SPEAKERS WILL PRESENT MIDDAY WHEN LIGHTING IS BEST

AUDIO NOTES:

1. AUDIO DESK PLACEMENT: CORNER OF EXT WINDOWS AND BACK WALL: PIPE & DRAPE TO **HIDE TABLE & OPERATOR**

GRAPHICS NOTES:

1. PIPE AND DRAPE BEHIND PRESENTER W/ **UPLIGHTING & BRANDING MATERIALS**

CAMERA NOTES:

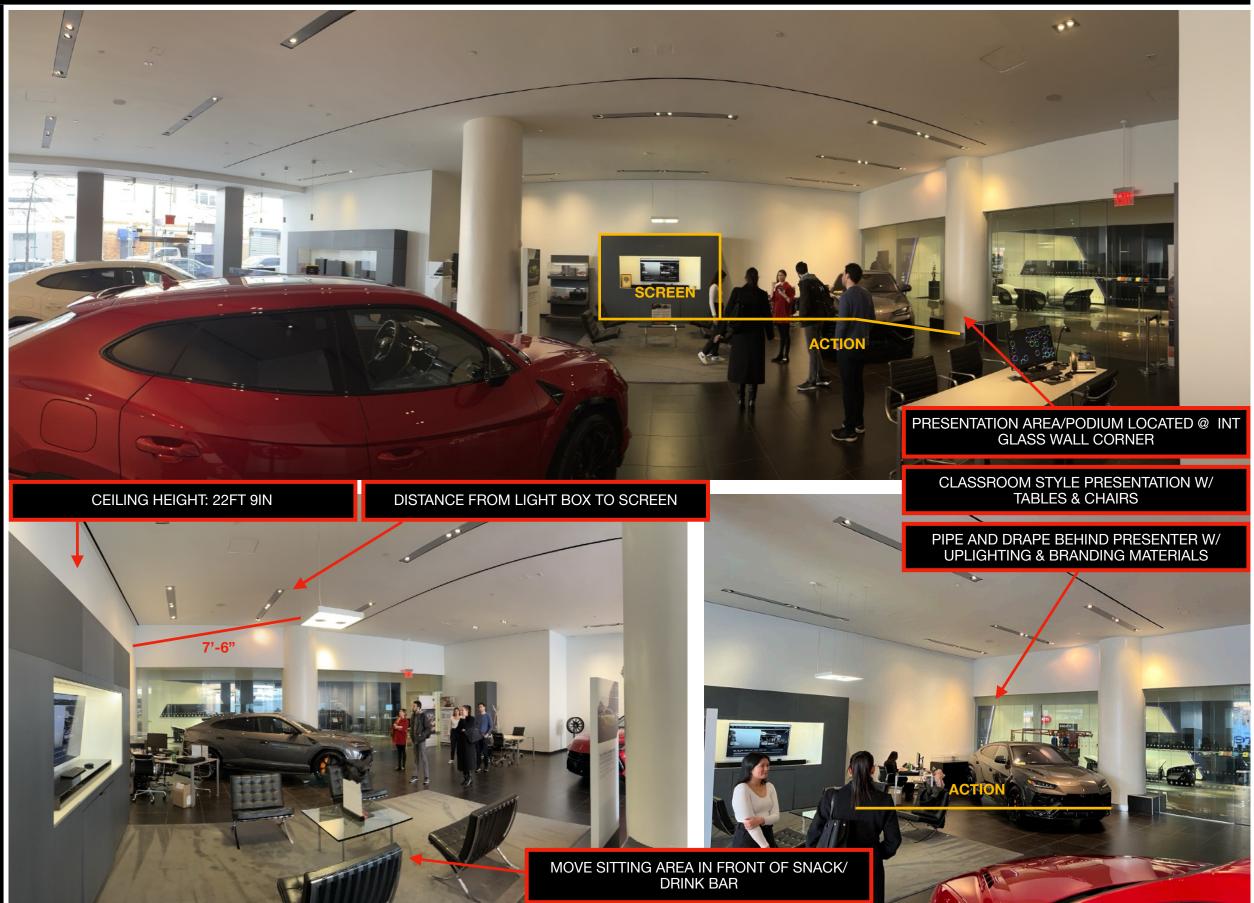
1. POTENTIALLY SCREENING LIVE VIRTUAL ATTENDEES (UNKNOWN)

LOCATIONS:

- 1. APPROVAL TO DRESS INT LOCATION & WINDOWS
- 2. APPROVAL TO LOAD-IN NIGHT BEFORE EVENT OR EARLY MORNING OF (6AM START TIME)
- 3. STRIKE SAME DAY AS EVENT

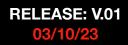
PRODUCER: TBD

CREATIVE TEAM: TBD





PREP: TBD SHOOT: TBD WRAP: TBD





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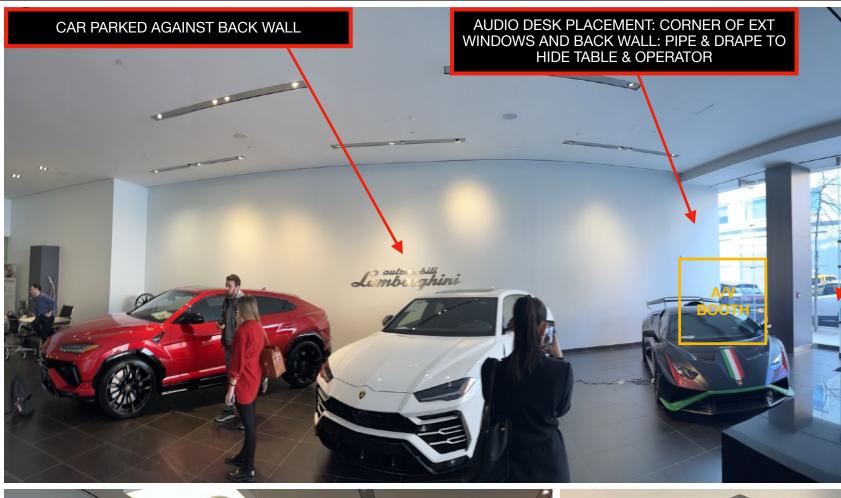
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RELEASE: V.01 03/10/23

MOVE SITTING AREA IN FRONT OF SNACK/ DRINK BAR

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